

Global Fiduciary Services

Maples Fiduciary, a division of MaplesFS, provides specialised fiduciary, entity formation and management and administration services to a wide range of global financial institutions, institutional investors, investment managers, international corporations and private clients.

We work closely with our affiliate Maples and Calder, in addition to other leading international and domestic law firms, audit firms and other consultants and service providers. Maples Fiduciary is located in key international financial centres across the Americas, Europe, Asia and the Middle East. The following is an overview of our global fiduciary services:

Directorships

- Provide independent, non-executive directors resident in key financial jurisdictions to British Virgin Islands ("BVI"), Cayman Islands, Delaware, Dubai, Hong Kong, Ireland, Luxembourg, Netherlands, Singapore and UK entities with appropriate experience in all types of investment funds, structured finance vehicles and corporate entities.

General Partners

- Provide directors or managing members to vehicles which can act as general partner.

Share Trustee

- Act as trustee to hold voting shares of an investment fund, special purpose vehicle on trust.

Trust Services

- Provide trustee and trust administration services to Bermuda, BVI, Cayman Islands and Hong Kong trusts.

Proxy Agent and Power of Attorney

- Serve as proxy for shareholders who are unable to attend shareholder meetings; and
- Arrange for an appropriate power of attorney when required.

Incorporation and Corporate Services

- Provide incorporation services to BVI, Cayman Islands, Delaware, Dubai, Hong Kong, Ireland, Luxembourg, Netherlands, Singapore and UK entities;

- Provide a registered office address and manage all local communications relating to the company;
- Ensure all the statutory and regulatory filings are made and all ongoing corporate requirements are satisfied under the relevant laws and regulations;
- Provide registered agent services in Delaware and Dubai ensuring annual returns are appropriately filed;
- Act as domiciliation agent in Luxembourg;
- Prepare investor or other reports required by transaction documents; and
- Arrange for ancillary day to day financial and administrative services.

Company Secretary and Board Support Services

- Act as the named company secretary and registered office, maintaining the statutory registers, minute books and seals;
- Provide meeting facilities, initiate and attend board of director and annual general meetings either in person or via telephone;
- Prepare and distribute agendas, board packs, minutes and action items to relevant parties;
- Sign secretarial certificates, arrange the execution of agreements, liaise with third parties and provide copies of other documents prepared or retained by us as company secretary; and
- Provide secure online access to entity data via our online portal, Maples eServices. Information available via Maples eServices includes key corporate records such as registers, memorandum and articles of association and transaction documents.

Accounting Services

- Prepare GAAP and IFRS consolidated accounts;
- Monitor obligations and prepare waterfall or other calculations required under the transaction documents;
- Act as escrow agent and provide paying agent services;
- Provide daily or monthly corporate/management accounting where required;
- Prepare local tax compliance and filings; and
- Liaise with auditor(s), where applicable.

Commodity Pool Operator

- Serve as commodity pool operator on certain client commodity pools; and
- Prepare financial reports for such commodity pools needing to comply with reporting and recordkeeping requirements of the Commodity Futures Trading Commission and National Futures Association.

Permanent Office Solutions

- Provide offices for use by the client company; and
- Assist with the procurement of employees to be contracted directly with the client company.

Regulatory and Compliance

- Facilitate client compliance with FATCA and CRS, AIFMD, Form PF, EMIR and UCITS requirements;
- Provide a qualified, named Anti-Money Laundering ("AML") professional to act as Money Laundering Reporting Officer ("MLRO"), deputy MLRO or AML compliance officer for Cayman Islands and Irish vehicles;

- Provide a compliance officer ("CO") and deputy CO for Cayman Islands and Irish vehicles;
- Implement and monitor a risk based anti-money laundering AML programme;
- Manage the suspicious activity reporting process, liaise with regulatory authorities or investigative agencies and provide annual AML inspection;
- Deliver relevant staff AML training; and
- Conduct onsite operational due diligence reviews of investment managers and fund administrators our directors work with, generating a thorough, holistic report of general findings.

Liquidations

- Provide voluntary wind up of Cayman Islands and non-regulated BVI companies;
- Provide dissolution of trusts and partnerships;
- Arrange simultaneous de-registration of funds which are registered as mutual funds with the Cayman Islands Monetary Authority;
- Provide winding-up and dissolution of Delaware limited liability companies and limited partnerships; and
- Provide liquidation support services in Ireland, Luxembourg, the Netherlands and Singapore.

Listing Agency

- Provide listing services for the Cayman Islands Stock Exchange and the Irish Stock Exchange.

For more information on these services, please contact:

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